

Actions from Audit & Governance Committee meeting on 21st April 2026

	Action	Status / Update	Due Date	Responsible Officer(s)
1	<p>Minute 58 – Internal Audit Progress Report – April 2026</p> <p>Action for officers to review the current arrangements for recording grants and circulate a written response to the Committee, with an update reported to a future meeting.</p>	<p>Complete</p> <p>A written response has been circulated.</p>	27 May 26	RS
2	<p>Minute 58 – Internal Audit Progress Report – April 2026</p> <p>Action for officers to provide clarification on how training records are now tracked and governed, and whether a central system has been implemented or is planned.</p>	<p>Complete</p> <p>A written response has been circulated.</p>	27 May 26	RS
3	<p>Minute 59 – Internal Audit Annual Plan 2026–27</p> <p>Action for officers to consider and confirm arrangements for recording and retaining minutes or formal notes of Efficiency Board meetings, and report back.</p>	<p>Complete</p> <p>A written response has been circulated.</p>	27 May 26	RS

	Action	Status / Update	Due Date	Responsible Officer(s)
4	<p>Minute 59 – Internal Audit Annual Plan 2026–27</p> <p>Action for officers to circulate an example of the current KPI / performance reporting framework to Members.</p>	<p>Complete</p> <p>A written response has been circulated.</p>	27 May 26	JM
5	<p>Minute 64 – Quarter 3 25/26 Risk Report</p> <p>Action for officers to review whether BESS-related risks should be explicitly reflected in the strategic and/or partnership risk register, including liaison with relevant partners.</p>	<p>Complete</p> <p>This will be included in the Q4 review and update. For clarity BESS is Battery Energy Storage Systems.</p>	27 May 26	SR
6	<p>Minute 64 – Quarter 3 25/26 Risk Report</p> <p>Action for officers to provide further detail on the reasons for pausing the server room project, decision-making accountability, and lessons learned.</p>	<p>Complete</p> <p>A written response has been circulated.</p>	27 May 26	SR
7	<p>Minute 64 – Quarter 3 25/26 Risk Report</p> <p>Action for officers to provide further information on how digital connectivity risk intelligence is gathered, including data sources and community impact assessment.</p>	<p>Complete</p> <p>This will be included in the Q4 review and update.</p>	27 May 26	SR

	Action	Status / Update	Due Date	Responsible Officer(s)
8	<p>Minute 64 – Quarter 3 25/26 Risk Report</p> <p>Action for officers to provide expanded detail on AI governance risks and mitigating actions in the Quarter 4 report.</p>	<p>Complete</p> <p>This will be included in the Q4 review and update.</p>	27 May 26	SR
9	<p>Additional</p> <p>Action for Democratic Services to submit the Minutes to a future Full Council meeting.</p>	<p>Complete</p> <p>The draft minutes will be considered by Full Council in July 2026.</p>	30 Jun 26	RF